

The Executive Board was called to order at 7:05 PM on Wednesday, January 17, 2018 by Moderator Marsha Southard. Attending were Pat Fortier, Marsha and Grant Southard, Courtney Lombardi, Ken Kinoian, Laura Dillon, Paula Duffy and Rev. Scott Spencer.

Pastor Scott led us in prayer especially for those who are in need of our thoughts and prayers.

Grant Southard made a motion to accept the December Executive Board meeting minutes. Motion carried unanimously.

Service - Paula Duffy reported that the committee met on January 7th. The Angel Tree produced gifts that were delivered to 26 families. A suggestion has been made to add more families next year. More help will be needed for the deliveries. Support was great for the diaper collection and deliveries were shared with Christian Ed. The Food Pantry served 68 families consisting of 150 children and 121 adults. Half of the food collections are shared with CCAP. During Lent we will be receiving items to be distributed to the Elizabeth Buffum Chace Center. A list of items needed will be available during the collection period starting on February 18th ending April 8th. Bob Cole has offered to chair this committee.

Stewardship, Buildings and Grounds - Grant Southard reported that a repair to the handicap bathroom door was completed. The campaign to raise funds for the new pews has begun. One more visit to a church in New York will be scheduled to check out pews. The committee has one manufacturer in mind that they like. Courtney questioned whether or not it would be practical to have marked staff parking. Would it be a possibility to clean out closets in the Music Room and Fellowship Hall to create more storage for the committees?

Worship - No report.

Christian Education - Laura Dillon reported that teachers are being recruited. First Communion is scheduled for April 8th. A suggestion about the children attending the Maundy Thursday service is in the works. Pastor Scott will speak to Heather. Sunday School classes have been restructured. Grades 5 and 6 are together in a Bible Class. On the 1st Sunday of the month some children are staying in Worship, 3rd grade and above. Heather has been given a new computer to use. She has made it available to members of the committee as needed. The Committee is planning to revisit the Acolyte training on Sunday mornings. The ushers will be made aware of their part in the training. A teacher's meeting is planned to follow the suggestions of additional training for "Aggressive Intruders" which goes along with the Safe Church/Safe Space already in place.

Membership and Fellowship - Courtney Lombardi reported that the All Church Birthday party is set for February 11th. Irish Italian Night will be held on March 10th and a Paw Sox event will be held on Saturday, August 4th which is Super Hero Night with fireworks. She will post a sign up sheet. This committee will start updating the membership list and removing inactive members.

Member-at-Large - Ken Kinoian had nothing new to report.

Pastoral and Staff Relations - Ken Kinoian said annual visits have been done.

Treasurer's Report - Grant Southard filled in for Ray Perrotta. Year end for 2017 showed a surplus. Vanguard Fund showed a nice gain.

Nominating Committee - Marsha reported that almost all slots were filled. Two should be filled by the Annual Meeting and the remaining two vacancies will hopefully be filled within this calendar year.

New Business - Pastor Scott thanked everyone for the staff gift.

Old Business - We need to make arrangements for the church's financial records to be audited. An announcement will be made at the Annual Meeting that we are looking for someone to take this on. We have received a police report about safety issues in the building. The police are willing to come back for training. The moderator, pastor and Worship, Christian Ed. and Buildings and Grounds chairpersons will review the threat assessment report and determine which recommendations should be implemented.

At this point, Pastor Scott was excused and a discussion took place having to do with finances and current personnel.

A motion to adjourn was made by Paula Duffy and seconded by Ken Kinoian and unanimously approved by the board at 8:55 PM.

Respectfully submitted,

Patricia E. Fortier

Clerk pro tem